

<sup>1</sup> normally within 15 working days of receiving notification of the requirement to withdraw.

Students dissatisfied with the decision made by the School Director or Coordinator of the Program may appeal the decision in writing to the Faculty of HSD Associate Dean Academic, normally within 15 working days. Appeals made after 15 working days may not be considered by the Associate Dean. In the letter of appeal the student will communicate:

- a. the decision, action or treatment being appealed;
- b. details of any previous reviews, appeals or other attempts to seek relief with regard to the appeal;
- c. the grounds and reasons for the appeal;
- d. a statement of the facts on which the appeal is based, including supporting evidence;
- e. the remedy or relief sought; and
- f.

At the discretion of the Associate Dean two strategies in the decision making process may be employed.

- a. The Associate Dean may request a meeting with the Student/Appellant and the School Director or Program Coordinator to:
  - i. identify all salient issues the Student and School/Program intend to argue,
  - ii. determine whether all pertinent documentation has been submitted,
  - iii. discuss whether the Parties are willing to discuss the resolution of the appeal by mediation, and
  - iv. discuss any matter that may assist in expediting the appeal.
  
- b. The Associate Dean may constitute an Advisory Committee to assist in the determination of the appeal. This Committee is advisory to the Associate Dean and includes:
  - i. one representative from the Professional Discipline (external),
  - ii. one representative from a school or program with the Faculty of HSD,
  - iii. one student member from HSD (with agreement of the Appellant), and
  - iv. Associate Dean (ex officio role).

The Associate Dean may use either or both strategies in any one case. The choice of strategies is the xSoc4(c)812tp (a)-2 (D1a.)w4eppellat rala ro2 (e)-1AMCID D1a.17 03(e)3m)14(e)3 Td5Mcli2s

1. Program refers to the Indigenous Governance Program which is not a designated School.